



Last update on 26 August 2021

35th Anniversary of the European Food Banks Federation

24 September 2021

Hotel [Le Plaza Brussels](#) – Avenue Adolphe Max 118/126, Brussels (Belgium)

PROGRAMME AND INFO GUIDE

REGISTRATION FORM [here](#) – **to be completed by 2 September 2021 (COB)**

Agenda of the event

15:00 – 17:00	FEBA Presidents' Meeting (FEBA Board of Directors and FEBA Full Members only)
18:00	Celebration Cocktail
20:00	Gala Dinner

Important information

Please read carefully

1. Travelling to Belgium & COVID-19 rules

Please, check frequently the rules regarding travelling to/from Belgium, and in particular to/from Brussels – they may vary and change also last minute. It is your responsibility to check travel rules and restrictions.

- Website to have precise and official information: <https://www.info-coronavirus.be/en/travels/>

Below the rules in force to enter Belgium (last update: 23.08.21):



Coming from a EU Member State + Norway and Switzerland (Schengen Area) + North Macedonia and USA (Red zones on white list):

- You MUST complete the [Passenger Locator Form \(PLF\)](#) within 48 hours before arriving in Belgium, even if you're vaccinated.

- To enter Belgium you MUST have one of these 3 certificates:
 - o A **vaccination certificate** that proves that you have been fully vaccinated against COVID-19. You are fully vaccinated 2 weeks after your last vaccination dose and if the vaccine is EMA-certified.
 - o A **recovery certificate** that shows that you have recovered from COVID-19. You have a positive PCR test result no older than 180 days and you no longer need to quarantine or isolate.
 - o A **test certificate** which is proof of a negative COVID-19 PCR test result. This test should be less than 72 hours old.

Coming from Albania and Serbia (non-EU countries / non-Schengen Area):

- You MUST complete the [Passenger Locator Form \(PLF\)](#) within 48 hours before arriving in Belgium, even if you're vaccinated.

- Albania and Serbia are '*orange countries*'. Travellers from these countries can enter Belgium without testing or quarantine with the one of these 3 certificates:
 - o A **vaccination certificate** that proves that you have been fully vaccinated against COVID-19. You are fully vaccinated 2 weeks after your last vaccination dose and if the vaccine is EMA-certified.
 - o A **recovery certificate** that shows that you have recovered from COVID-19. You have a positive PCR test result no older than 180 days and you no longer need to quarantine or isolate.
 - o A **test certificate** which is proof of a negative COVID-19 PCR test result. This test should be less than 72 hours old.

Please monitor this specific website (<https://www.info-coronavirus.be/en/colour-codes-by-country/>) for any updates.

Attention! If Albania and/or Serbia becomes **RED** in the coming weeks, travellers cannot enter Belgium.



Coming from the UK:

- You MUST complete the [Passenger Locator Form \(PLF\)](#) within 48 hours before arriving in Belgium, even if you're vaccinated.
- Please visit this website: <https://www.gov.uk/foreign-travel-advice/belgium>

Travelling back to your countries:

Please carefully monitor the rules to come back to your countries after a staying in Belgium. Each country applies different rules and asks for specific documents/online forms.

For EU Member States, visit this website: <https://reopen.europa.eu/it>

2. 35th Anniversary event

The FEBA President cordially invites to the Presidents' Meeting:

- Members of FEBA Board of Directors
- President or his/her delegate for each Full Member

Participants of the Presidents' Meeting may require the presence of an interpreter of his/her choice. The interpreter will not be allowed to interfere with the proceedings and must be restricted to interpretation only. All the costs related to interpretation will be borne by the concerned participants.

The FEBA President cordially invites to the celebration (Cocktail and Gala Dinner):

- Members of FEBA Board of Directors
- President or his/her delegate for each Full Member
- 1 representative for each Associate Member
- Interpreters
- Accompanying persons

COVID-19 rules for the event

- To ensure the safety of everyone, it is mandatory to have one of the following 3 documents to attend the FEBA event:



- A **vaccination certificate** which proves that you have been fully vaccinated against COVID-19. You are fully vaccinated 2 weeks after your last vaccination dose and if the vaccine is EMA-certified.
 - A **recovery certificate** which shows that you have recovered from COVID-19. You have a positive PCR test result no older than 180 days and you no longer need to quarantine or isolate.
 - A **test certificate** which is proof of a negative COVID-19 PCR test result. This test should be less than 72 hours old.
- We advise you to keep your facemask and respect the social distancing inside the event's venue and during the whole event.

For those who are not willing to travel or have any travel restrictions due to COVID-19 regulations, FEBA is assessing the possibility to organise a streaming to allow Presidents to participate in the Presidents' Meeting. More information will follow soon.

Dress code

Cocktail and Gala dinner: business formal (jacket and tie) for men, evening dress for ladies.

3. Accommodation

FEBA covers the costs of accommodation for the following participants (with the accompanying person – if any):

- Members of FEBA Board of Directors
- President or his/her delegate for each Full Member
- 1 representative for each Associate Member

Accommodation consists in **one standard room per one night** with check-in on 24 September and check-out on 25 September.

Participants with an accompanying person will be accommodated in a standard double room.

FEBA already reserved rooms at Hotel [Le Plaza Brussels](#) – Avenue Adolphe Max 118/126, Brussels (Belgium) – the same venue of the Presidents' Meeting, Cocktail and Gala Dinner.

Should participants wish to stay in Brussels for the weekend or should participants arrive before, please let us know in the registration form and FEBA will coordinate with the hotel.



The costs of extra nights are not covered by FEBA (23/09: € 159,24 single room - € 179,24 double-room – 25/09: € 114,24 single room - €134,24 double room).

4. Travel reimbursement

FEBA covers the travel expenses for a maximum of EUR 300 per person:

- Members of FEBA Board of Directors
- Each President or his/her delegate of Full Members
- 1 representative for each Associate Member.

FEBA does not cover the travel expenses of the accompanying person or the interpreter.

Any other kind of expenses will not be covered by FEBA.

In order to receive the reimbursement members shall submit a duly and completely filled in expense claim, including all necessary supporting documents (flight/train reservation AND boarding passes/train tickets). In case of car journeys, FEBA will reimburse the equivalent of corresponding first-class train ticket. To obtain reimbursement, documents should be received within 1 month after the date of the meeting.

5. Cancellation of participation

Participations cancelled within 7 days prior to the event and no-shows on the day of the event will incur a cancellation fee equivalent to 100% of the costs incurred by FEBA (accommodation, catering, etc.) and will have no right to apply for travel reimbursement.

Do you need more information? Please contact Anna at a.oggoni@eurofoodbank.org

Looking forward to celebrating this important moment with you all!

FEBA Team